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2015

Meeting Minutes

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January 13, 2015

Civil Service Council

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Civil Service Council Minutes
January 13, 2015
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Rhonda Nichols, Cay Kolling, Bryan Callaway, Michelle Morgan, Melissa Gordon, Jerri Hinton, John Sigler, Anthony Redding, Dan Crews, Laura Smith, Melissa Coleman.

Member's Absent:

Donna Noffke, Jenny Stout.

Guests Present:

Richard Enyard, Director of Human Resources; Paul McCann, Interim Vice President of Business Affairs.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. December minutes were delayed. Will send out for approval asap.
- III. Treasurer Report –
 - A. Scholarship balance is \$13, 621.24.
- IV. Old Business
 - A. Election Committee – no update.
 - B. Personnel Committee – no update.
 - C. Public Relations – no update.
 - D. Scholarship committee –
 - a. John and Dan will work on a flyer. Melissa Coleman to send flyer from last year for them to use as a guide.
 - E. Presidential Search –Four candidates have been announced. All are current provosts. Please try to attend one of the open forums. Plan on making final decision at March BOT meeting.
- V. New business
 - A. EAC Update: Julie out—no update.
 - B. HR Update:
 - a. Have received audits back with responses. All but a few have been approved under new policy.
 - b. Years of service banquet coming up in February.
 - c. Superior Performance Award meeting coming up to discuss details of banquet.
 - d. Salary Study – President Perry has not reviewed but will put it back on his list to get done.
 - e. QUESTIONS:
 1. Do we know number of positions that have been eliminated across campus? Answer: no
 2. When will W2's be posted? Answer: We have until Jan 31. They are currently being tested but should be released soon.
 3. Temporary employees are working over 30 hours should be receiving insurance but aren't—what can be done about this? Answer: Temporary employees should not be working more than 30 hours but if they are then EIU is obligated to provide insurance.

C. VPBA Update:

- a. When will new Salary Plan be published? Paul will see that the plan gets published soon.
- b. 2016 budgets being reviewed—continuing with cuts.
- c. Governor's office continuing discussion of 20% across the board cuts.
- d. Civil Service Council will receive their commitment of \$300 budget.
- e. Accreditation Update – received preliminary update back first of December. Responses sent back to NCAA. Waiting on final report. The Higher Learning Commission meets in February then not again until June. Hoping to have our report in the February meeting.

VI. Motion to Adjourn (Smith/Hinton). The meeting was adjourned at 09:00 am.

Upcoming Meetings:

February 10, 2015 – Rathskeller Loft

March 10, 2015 – Rathskeller Loft

April 14, 2015 – Rathskeller Loft

May 12, 2015 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.